

April 4, 2022 VILLAGE OF CAZENOVIA BOARD OF TRUSTEES MEETING

MEMBERS PRESENT: Mayor Kurt Wheeler, Trustee Dave Porter, Trustee Maureen Fellows, Trustee Cindy Bell, Trustee Justin Fuchs

ALSO PRESENT: Village Attorney Jim Stokes, Chief Mike Hayes, Kate Hill from Cazenovia Republican and Lauren Lines

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7 PM-Public Hearing-regarding the 2022-2023 Tentative Village Budget.

The first item on the agenda is the proposed 2022-2023 Village of Cazenovia Budget.

There were no comments or questions from the Village Board.

Attorney Stokes advised to continue the hearing at the next meeting when the public hearing for the property tax levy will be heard.

Upon a motion made by Mayor Wheeler, seconded by Trustee Fellows, the board approved the continuation of the 2022-2023 Tentative Village Budget Public Hearing to a date to be set for later this month by 5-0.

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At March's meeting, the Village Clerk and Village Board forgot to set a public hearing to propose the local law authorizing a property tax levy in excess of the limit established in General Municipal Law section 3-c for the 2022-2023 fiscal year.

At this point, the Village Board does not plan on going over the 2 percent property tax levy. The law is passed each year just in case the Village Board does go over the 2 percent due to the complexity of the actual calculation.

The final proposed budget total for the 2022-2023 budget is \$3,265,018.61 There was several large ticket items coming up for the 2022-2023 budget year including the ladder truck, which the Village is looking at getting outside assistance for. The Village was able to push back the first bond payment on the repair the park wall until the 2023-2024 fiscal year.

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Upon a Resolution made by Mayor Wheeler, seconded by Trustee Bell the board approved to schedule the public hearing for April 14,2022 by 5-0.

**RESOLUTION NO. 2022-8
TO THE BOARD OF TRUSTEES
OF THE VILLAGE OF CAZENOVIA**

WHEREAS, the attorney for the Village has prepared and presented a proposed local law entitled, "A local law authorizing a property tax levy in excess of the limit established in General Municipal Law section 3-c for the 2022-2023 fiscal year", and

WHEREAS, the proposed local law is intended to authorize the Village of Cazenovia to exceed the tax levy cap otherwise provided under New York State law for the Town's 2021-2022 budget and fiscal year.

NOW THEREFORE IT IS HEREBY RESOLVED that the Board of Trustees of the Village of Cazenovia will hold a public hearing on April 14, 2022 at 7:00 p.m. at the Village Municipal Building, 90 Albany Street, to consider the proposed local law entitled "A local law authorizing a property tax levy in excess of the limit established in General Municipal Law section 3-c for the 2022-2023 fiscal year."

Dated: April 4, 2022

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Upon a motion by Trustee Porter, seconded by Trustee Fuchs, the Board approved the minutes of the March 2022 Village Board Meeting by a vote of 5-0.
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Attorney Stokes presented a resolution for awarding the bids for construction of the Lakeland Park wall reconstruction 2022 Project to Michael Walker (DBA Expert Building Services) and River Rock Dock.

**RESOLUTION NO. 2022-9
OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF CAZENOVIA**

**A RESOLUTION AWARDING BIDS FOR CONSTRUCTION OF THE LAKELAND
PARK WALL RECONSTRUCTION 2022 PROJECT**

WHEREAS, the Board of Trustees has duly solicited sealed bids for the Lakeland Park Wall Reconstruction 2022 Project at the Village's Lakeland Park (the "Project"), and

WHEREAS, only one bid, from Michael Walker, dba Expert Building Services, was received by the advertised bid opening deadline for Project bid item no. 1 Construct new masonry retaining walls in accordance with bid specifications and conditions ("Bid Item No. 1"); and

WHEREAS, only one bid, from River Rock Dock, Inc., was received by the advertised bid opening deadline for Project bid item no. 2 - Install and remove cofferdam in three sections to support masonry wall construction in accordance with bid specifications and conditions ("Bid Item No. 2"); and

WHEREAS, this Board of Trustees has previously issued a negative declaration relative to the Project pursuant to the New York State Environmental Quality Review Act, and

WHEREAS, the Village has applied for a permit as required from the New York State Department of Environmental Conservation to perform the Project (the "DEC Permit"), and

WHEREAS, this Board of Trustees deems it prudent to accept the bids as received in order to allow the Project to proceed, contingent upon receipt of the DEC Permit.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Board of Trustees hereby determines that both Michael Walker, dba Expert Building Services, and River Rock Dock, Inc. are responsible bidders based upon past services rendered to the Village of Cazenovia, and it is hereby further

RESOLVED that the Village of Cazenovia accepts the bid from Michael Walker, dba Expert Building Services, and approves entering into a contract in the total amount of \$1,022,500.00 for performance of the services required under Bid Item No. 1, contingent upon the Village's receipt of the DEC Permit, and it is hereby further

RESOLVED that the Village of Cazenovia accepts the bid from River Rock Dock, Inc., and approves entering into a contract in the total amount of \$128,948.32 for performance of the services required under Bid Item No. 2, contingent upon the Village's receipt of the DEC Permit, and it is hereby further

RESOLVED that the Mayor be, and hereby is authorized to execute, on behalf of the Village of Cazenovia, Notices of Award / Contracts and Notices to Proceed with Michael Walker, dba Expert Building Services, and River Rock Dock, Inc. in accordance with the terms and provisions of this resolution contingent upon the Village's receipt of the DEC Permit.

The project will not cover the unexpected hole in the wall by Carpenter's Barn. Michael Walker will be looking at the damage and will advise on what can be done. Looking at doing an emergency plan that will last a few years until the Village can do a total reconstruction on that part of the wall. The Village will fence off that area for safety.

Upon a motion. Made by Mayor Wheeler and seconded by Trustee Fuchs, the board approved Resolution # 8 by a vote of 5-0.

The DEC permit should be coming in the near future. John Dunkle and Ted Bartlett have finished the final aspects of SHPO and the paperwork has been sent to the Army Corps of Engineers.

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Caz Heritage came to the March meeting in regards to some of the buildings in the downtown historic district. The Village has to take a reasonable approach to this as a significant portion of the buildings are in the historic preservation district and the whole village is subject to the Village and State of NY Building Codes. The Village needs to enforce the regulations equally thru the Village. Mayor proposed to the Caz Heritage to encourage building owners to take part with Caz Heritage. The Mayor presented to the Village Board a draft letter that the Village would be sending out with a letter from Caz Heritage to building owners. Caz Heritage is offering to help the businesses with advice. On April 26th Caz Heritage has sent up a video conference with SHPO. Lauren Lines is looking into some funds to help.

Trustee Fellows suggested adding a reminder in that the business owners would have to go through the proper channels with the village before doing any work.

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Lauren Lines from CACDA presented her monthly report:

Burton Street Park project - design is underway. TKF architects are doing design work pro-bono, which will help with the budget. Currently getting input from hockey and baseball/softball organizations. Will have a design for the village to review within a few weeks.

The village will be receiving a \$25,000 grant from Madison County under their Main Street Energy Efficiency grant program for insulation and custom storm windows at Carpenter's Barn.

The village was awarded an \$11,000 DOJ grant for body worn cameras.

CACDA is presently reviewing 16 applications for small business grants under the micro enterprise program.

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Trustee Fellows presented her monthly report:

Village Police:

1. ONGOING INVESTIGATIONS: Currently we have three open cases that are actively being investigated and three warrants.

2. CALL REPORT: For the above dates, we had 219 calls for service, of which 217 for within the village and 2 in the town at the request of an outside agency, 90 vehicle and traffic stops and 53 property checks. This generated 59 written reports consisting of 6 arrest, 66 vehicle and traffic tickets written, 3 MVA's investigated, 56 parking tickets and 3 vehicle immobilizations.

3. TRAFFIC VIOLATIONS: 8 speeding, 12 uninspected, 1 license violations, 6 registration violations, 2 AUO (operated with license suspended or revoked), 1 DWI and 36 other violations.

4. BUDGET REPORT: None

5. UPCOMING EVENTS: None

6. COMMUNITY ENGAGEMENT: 570 minutes or 9.5 hours of foot patrols throughout the entire village, not just downtown. 538 citizen contacts not involving a call for police services or a police action.

Chief Hayes would like to make Officer Brooke Bodley a permanent part-time employee. Attorney Stokes will look in to and the board will bring this up again at the April 17, 2022 meeting.

Village Courts:

The Total receipts for February 2022 were \$11,775 and the village portion was \$6,335.

The Total receipts for March 2022 were \$13,245 and the village portion will be reported at the next meeting.

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Trustee Bell presented her monthly report:

Parks & Recreation:

- Summer Recreation committee is to meet on April 5th.to further discuss the 2022 Summer Rec program.
 - The hiring process has begun for the summer 2022 program and swim area.
 - Kristen will be paid an additional \$3,000 from the CJY funds.
- Baseball/Softball will be installing signs on the outbuilding at Burton Street fields. This was approved by the Village Board pending specific sign approval based on the prototypes.
- Village boat launch will open April 23rd.

Tree Commission:

- Three trees will be planted for Arbor Day this year. This celebration will be held at 9:00 am April 23rd.

Upon a motion made Mayor Wheeler and seconded by Trustee Bell, the board approved to increase Youth Director Kristen Brinks Salary by \$3000.00 for the 2021-2022 fiscal year by a vote of 5-0.

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Trustee Porter presented his monthly report:

Sewer/Water:

- Water pumped last month was 7.2 Mgal >>> 233 kgal/day – historic average is 8.5 Mgal for month of Mar and usage for the month has been ave. 8.0 Mgal for previous five years. This is the 4th lowest water usage for Mar since 1987. Water pumped for new Town of Cazenovia/Town of Nelson water district: 207 kgal for Mar. The elevated storage tank has been returned to active service since winter shutdown.
- 12/3/21: John Dunkle of Dunn & Sgromo has prepared a proposal for engineering services to evaluate our water distribution system so that we can be eligible for funding future projects.
- Tim O’Hara Sewer Evaluation:
 - 2/9/22: Received CCTV report from Tim O’Hara for the most recent sewer collection system testing. We will schedule a meeting with the Village and Town, with Tim, to discuss the results to determine a direction forward as the report does not have any specific recommendations.

Fire Dept.:

- Fire Dept. Member Applications: Dave Cox

Sustainability:

- Earth Week: April 18 – 24.
 - April 20th: Water Plant Tour. Cazenovia College students of Thad Yorks (Water Management Course) and community member tour of water plant on Wednesday, April 20th, 11:30 – 12:30.
 - April 23rd. Heat Pump Promotion Kickoff Event. 10 – Noon. This will be an event to kick off a community campaign for heating/cooling heat pump technology in conjunction with HeatSmartCNY. This will include presentations by Heat Smart CNY, local mechanical installers and homeowners with heat pump installations.
 - March 1: Attended event in Poolville, NY (sponsored by Town of Hamilton).
- Climate Smart Communities Task Force: Next meeting will be scheduled after the solar project is completed at the water treatment plant.
- U-CAN:
 - 2/9/22: Attended U-Can meeting to begin planning for Earth Week.
- Abundant Solar:
 - 4/4/22: DBP spoke with Melissa Clarke of Abundant Solar. I asked if there was any update on the PV solar installation for the village. She said that they have been experiencing supply problems and she could not say when she expected our project to move forward.

Upon a motion by Trustee Porter and seconded by Mayor Wheeler, the board approved David Cox to become a Cazenovia Volunteer Fireman by a vote of 5-0,
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Trustee Fuchs presented his monthly report:

Streets.

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Snow plowing and salting continues.

Fire truck services has been completed

Tree trimming continues.

Work on DPW equipment continues

Brush pickup has started and ends on May 13th.

Street sweeping has started for the year.

Storm sewer repairs have started.

Several signs have been repaired throughout the Village

Painting inside at the water plant has been completed.

Cemetery

Working on equipment continues.

Health Coverage for the retirees and new employees all have been switched over/added. The Village Health Insurance has gone up due to several new additions added and several retirees on Medicare insurance.

Upon a motion by Mayor Wheeler and seconded by Trustee Fuchs to change the handbook to allow Village Retirees to keep their dental insurance at the same cost they had as active employees, the Board approved by a vote of 5-0.

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Upon a motion made by Mayor Wheeler and seconded by Trustee Fellows, the Board approved the budget transfers (see attached) from March 2022 bills by a vote of 5-0.

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Upon a motion made by Mayor Wheeler and seconded by Trustee Fuchs, the Board approved the payment of the Village monthly bills by a vote of 5-0.

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Upon a motion by Mayor Wheeler and seconded by Trustee Bell , the Board approved the Lion's Club Annual Easter Egg Hunt on April 16th at Lakeland Park and for the Lion's Club to hang the Easter Egg Hunt sign on the park fence 10 days prior by a vote of 5-0.

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Upon a motion made by Mayor Wheeler and seconded by Trustee Porter, the board approved for CACDA to hang a sign on the park fence from April 23-April 30th for art classes at Carpenter's Barn by a vote of 5-0.

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Upon a motion made by Mayor Wheeler and seconded by Trustee Bell, the Board approved for Cazenovia College to hold a bon fire at Lakeland Park on June 11, 2022 from 8 pm to 11 pm by a vote of 5-0.

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Upon a motion made by Mayor Wheeler and seconded by Trustee Fuchs, the Board approved the Cazenovia Rowing Club to hold their annual 4th of July pancake breakfast at Lakeland Park by a vote of 5-0.

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Upon a motion made by Mayor Wheeler and seconded by Trustee Bell, the Board approved the Cazenovia Youth Baseball request to hold an opening day ceremony in late April or early May, which would include food trucks at Burton Street Park by a vote of 5-0.

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Upon a motion made by Mayor Wheeler and seconded by Trustee Bell, The Board approved two permit park requests for Lakeside Park on May 22 and May 29th by a vote of 5-0.

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The Village of Cazenovia will be scheduling the annual work place violence class thru Jacob Rashford from One Group. The classes will be online for all employees. The Village will set up a room for employees to use that do not have a computer or internet access.

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Motion made by Mayor Wheeler and seconded by Trustee Fellows to adjourn the meeting at 8:36 p.m. All aye. Approved.

Meeting adjourned at 8:36 p.m.

Respectfully submitted,

Susan M. Dady
Village Clerk