

**Village of Cazenovia, New York**  
***South Village Sidewalk Project***

**ADVERTISEMENT FOR BIDS**

Sealed Bids for the ***South Village Sidewalk*** project will be received by the ***Village of Cazenovia***, at the office of the ***Village Clerk*** until 3:00 p.m. local time on May 28, 2020, at which time the Bids received will be publicly opened and read aloud. The Village Board reserves the right to delay the Bid Award for up to 45 days.

The project is located on ***South Village Drive*** in the Village of Cazenovia. The scope of work is to ***construct approximately 750 feet of 5-foot ADA compliant concrete sidewalk within the street right-of-way.***

***Village of Cazenovia: 90 Albany Street, Cazenovia, NY***  
***Dunn & Sgromo Engineers: PLLC: 5800 Heritage Landing Drive, East Syracuse, NY***

Copies of the Bid Documents may be obtained starting May 6, 2020 at the issuing office: ***Village of Cazenovia, 90 Albany Street, Cazenovia, New York 13035, (315) 655-3041.***

Bid security in the form of a Bid Bond, Certified Check, Bank Cashier/Teller/Treasurer's Check payable to the "Village of Cazenovia" in the amount of 5% of the total bid amount must accompany each proposal as a guarantee that if the proposal is accepted, a contract will be entered into.

Bidders' attention is referred particularly to all state and local governing laws and regulations, including applicable Affirmative Action Requirements, Equal Employment Opportunity, and Minimum Wage Rate Requirements to be paid under the Contract, and Prevailing Wage Rate Requirements to be paid under this Contract.

The Village reserves the right to waive any and all irregularities, and to reject any and all bids, or to rebid the project solely at the Village Board's discretion.

Contact: ***Bill Carr, Village of Cazenovia Public Works Administrator (315) 655-3041.***

Kathy Burns, Village Clerk - Village of Cazenovia

**VILLAGE OF CAZENOVIA  
BIDDING INSTRUCTIONS**

Bid instructions for bids for the roof replacement of the Village of South Village Sidewalk Project:

- (1) ALL BIDS SHALL BE BINDING FOR 30 DAYS SUBSEQUENT TO DATE OF BID OPENING, AND MAY NOT BE WITHDRAWN DURING SUCH TIME PERIOD.
- (2) BID OPENING: BIDS SHALL BE SUBMITTED TO THE VILLAGE CLERK OF THE VILLAGE OF CAZENOVIA, VILLAGE MUNICIPAL BUILDING, 90 ALBANY STREET, CAZENOVIA, NEW YORK NO LATER THAN 3:00 P.M. ON MAY 28, 2020, AND SHALL BE OPENED BY THE CLERK AND READ ALOUD AT SUCH PLACE AND TIME. NO LATE BIDS WILL BE ACCEPTED.
- (3) ALL BIDS MUST MEET OR EXCEED THE SPECIFICATIONS. EXCEPTIONS TO THE SPECIFICATIONS MUST BE LISTED IN DETAIL ON THE BID FORMS PROVIDED. FAILURE TO LIST EXCEPTIONS SHALL CAUSE YOUR BID TO BE REJECTED BY THE VILLAGE BOARD. DIMENSIONS GIVEN ARE APPROXIMATE AND BIDDERS ARE TO VERIFY ALL FIGURES.
- (4) ALL BIDS MUST BE SUBMITTED ON THE FORMS PROVIDED AND NO OTHER FORM OF BID SHALL BE ACCEPTABLE. NEITHER FACSIMILE, TELEGRAM, EMAIL OR TELEPHONE BIDS WILL BE ACCEPTED. ALL BIDS MUST BE ACCOMPANIED BY AN EXECUTED NON-COLLUSIVE BIDDING CERTIFICATE.
- (5) THE VILLAGE BOARD RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS AND TO WAIVE ANY INFORMALITY WHICH IN ITS OPINION, SERVES THE BEST INTEREST OF THE VILLAGE OF CAZENOVIA.
- (6) BIDS WILL BE SUBMITTED IN SEALED ENVELOPES AT THE ABOVE ADDRESS AND SHALL BEAR ON THE FACE THEREOF "SOUTH VILLAGE SIDEWALK PROJECT" AND THE NAME AND ADDRESS OF THE BIDDER.
- (7) ALL BIDDERS MUST VISIT THE SITE PRIOR TO SUBMITTING BIDS TO VERIFY EXISTING SITE CONDITIONS. BIDDER SHALL DIRECT ANY PRE-BID QUESTIONS TO VILLAGE PUBLIC WORKS ADMINISTRATOR BILL CARR AT (315) 655-3041.

**GENERAL CONDITIONS  
VILLAGE OF CAZENOVIA  
SOUTH VILLAGE SIDEWALK PROJECT**

**INTENT:**

It is the intent of the bid proposal to solicit bids for materials, labor, and related services to excavate and install approximately 750 feet of new ADA compliant sidewalk in the South Village area of the **Village of Cazenovia**. The successful bidder will furnish all materials, labor and equipment to complete the Project.

**SPECIFICATIONS AND CONDITIONS**

**1. BIDDER EXPERIENCE:**

Bids will only be considered from companies which have an established reputation in the field. All bidders shall submit information describing the company's history and experience with sidewalk construction.

**2. MATERIALS AND WORKMANSHIP:**

All materials and workmanship shall be in accordance with generally accepted installation and construction standards as well as the referenced NYSDOT and ADA specifications and shall include and comply with the following conditions:

Work Includes – all materials, equipment and labor for:

- Contact DSNY for utility location
- Coordination of layout with the Village
- Establishment of staging area and equipment storage area. No materials or equipment may be stored outside permissible working hours on South Village Drive. Storage location(s) must be approved by the Village.
- Topsoil, and subsoil removal to acceptable subgrade conditions with offsite disposal
- Providing concrete washout area
- Compaction of subgrade
- Installation and compaction of granular base material
- Construction of five-foot wide ADA compliant concrete sidewalk in accordance with NYSDOT and Village of Cazenovia sidewalk specifications with up to two detectable warning pads at intersection aprons
- Sidewalks to be installed within the Village street lines a minimum of four (4) feet from the edge of pavement. Specific alignment and any deviations are subject to Village approval
- Protection of sidewalk from damage/vandalism/extreme weather during curing

- Providing traffic control during construction and maintain one-way traffic at all times on South Village Drive, and two-way traffic after 5:00 PM until 7:00 AM weekdays, and all weekends.
- Working hours are limited to 7:00 AM to 5:00 PM weekdays
- Maintain driveway access for all properties
- Topsoil and seed all disturbed lawn areas
- In-kind restoration of all other disturbed surfaces
- One-year bond and guarantee
- Daily street sweeping

### 3. TIME OF COMMENCEMENT AND COMPLETION OF WORK:

- a. Work covered by this contract shall be completed within thirty (30) days of commencement of construction. All Work covered by this contract shall be completed by **September 30, 2020**.
- b. If said contractor shall neglect, fail or refuse to complete the work by the date herein specified said contractor does hereby agree to pay the **Village of Cazenovia** liquidated damages totaling one hundred (\$100.00) dollars per calendar day for each and every calendar day the contractor shall be in default of the completion date stipulated in the contract.
- c. The successful bidder must comply with the current wage rate schedule and all other requirements as determined by the New York State Department of Labor. Certified Payroll Affidavits are to be submitted to the **Village of Cazenovia** Department of Public Works. It is expected that all work performed under this proposal shall be accomplished Monday through Friday. The Public Works Administrator for the **Village of Cazenovia** must approve any exceptions to this.

### 4. PREP WORK:

The **Contractor** shall be responsible for all mobilization costs, prep work, and removal of existing materials.

### 5. RAIN DELAY:

The Contractor shall take into account as an anticipated condition that work may be stopped or delayed on certain days in the event of rain or other unfavorable weather conditions.

### 6. BIDDING PROCEDURE:

The award for the contract will be made on the **Village of Cazenovia's** consideration of the lowest unit bid price and the bidder's specified work completion date. The **Village of Cazenovia** reserves the right to reject the lowest bid price in favor of an earlier work completion date if it determines that will result in the best value for the Village. The **Village of Cazenovia** reserves the right to reject any or all bids.

### 7. DEFECTS:

For a period of one (1) year from the date of the completion of work, the successful bidder, at its own cost and expense, shall remedy and correct any defects and conditions not complying with the

specifications described herein, when such defects and conditions are the result of materials and/or workmanship not meeting the specifications of this proposal.

#### 8. INSURANCE:

The Contract shall indemnify and save harmless the Village against all loss, cost or damage on account of injury (including death) to persons or property occurring in the performance of the contract together with any and all attorney's fees incurred by the Village on account of any thereof. The Contractor shall, at its own cost and expense, provide and maintain insurance coverage (with insurance companies licensed to transact business in New York State) in full force and effect throughout the period covered by these specifications as follows:

- a. Comprehensive General Liability, including premises – operations, personal injury, contractual liability, independent contractors and completed operations:
  - (i) Property damage in an amount not less than \$1,000,000.
  - (ii) Bodily injury in an amount not less than \$1,000,000 for each occurrence and \$2,000,000 aggregate.
- b. Comprehensive Automobile Liability, including non-ownership and hired car coverage as well as owned vehicle coverage (with necessary endorsements for compliance with the Motor Carrier Act of 1980):
  - (i) Bodily injury and property damage combined single limit of liability not less than \$1,000,000 per occurrence.
- c. Not less than \$2,000,000 umbrella coverage.
- d. Worker's Compensation Insurance for its employees and others who might be covered by such insurance - statutory limits.
- e. Disability Benefit Insurance - statutory limits.

All above insurance shall be written to include the Village of Cazenovia as an additional insured (except as to Worker's Compensation Insurance and Disability Benefit Insurance) which must be primary and noncontributory and provide for notice of termination or cancellation to be given to the Village at least 30 days prior to the effective date of any such termination or cancellation. The Contractor shall provide the Village with valid certificates of insurance, or other evidence satisfactory to the Village that all such insurance is in force and that all premiums due thereon have been duly paid for all such coverage prior to the performance of any services under the contract.

#### 9. NON-COLLUSION BIDDING CERTIFICATE:

All bidders are required to sign the "Non-Collusion Bidding Certificate" and submit it as part of the bid.

#### 10. CONTRACT PAYMENT TERMS:

Payment of the Contract Price will be made in full upon completion of the work subject to retainage in the amount of 5% of the contract price pending expiration of the one (1) year materials and workmanship guarantee period. The Village reserves the right to make partial payment(s) and to withhold payment for uncompleted and/or unsatisfactory work.



DATE	11/17
SCALE	AS SHOWN
PROJECT NO.	14-13-200
SHEET NO.	100
DESIGNER	AS SHOWN
CHECKED	AS SHOWN
APPROVED	AS SHOWN

**DUNN & SGROMO ENGINEERS**  
 5800 HURITAGH LANDING DRIVE  
 EAST SYRACUSE, NEW YORK 13207  
 T: (315) 439-0340 F: (315) 439-0841

VILLAGE OF CAZENOVIA  
 MADISON CO., N.Y.  
**SOUTH VILLAGE SIDEWALK**

**SITE PLAN**

NORTH

GRAPHIC SCALE  
 0 25 50 100  
 ( IN FEET )

① SITE PLAN SHEET 1 OF 1

THE INTO EXISTING SIDEWALK

PROPOSED 4' WIDE SIDEWALK

EXISTING 4' WIDE SIDEWALK (BY OTHERS)

PROPOSED 4' WIDE SIDEWALK STRIPPING BY VISIBOT

SOUTH MEADOW BOUNDARY

Sylvanwood

Sylvanwood Dr

Google

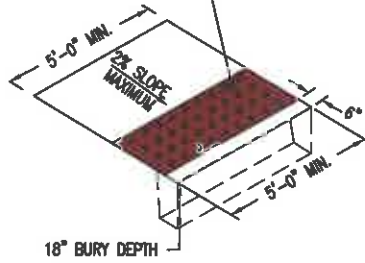




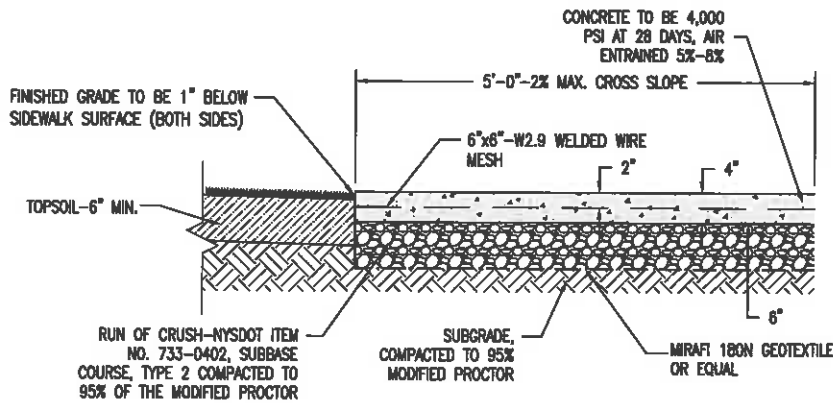




2" DEPTH DETECTABLE TRUNCATED DOME. (EMBEDDED POLYMERIC DETECTABLE WARNING PANEL BY ARMORTILE OR EQUAL.) COLOR SHALL CONTRAST WITH CONCRETE.



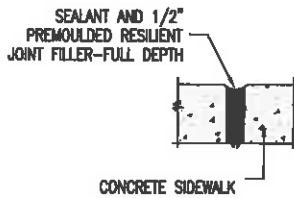
**1** DETAIL: HANDICAP CURB RAMP  
NOT TO SCALE



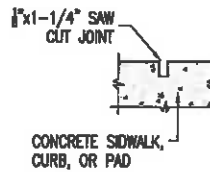
**SIDEWALK NOTES:**

1. ALL SIDEWALKS SHALL BE INSTALLED IN ACCORDANCE WITH THE NYSDOT STANDARD SPECIFICATIONS.
2. INSTALL FULL DEPTH CONSTRUCTION (EXPANSION) JOINTS SPACED 20 FEET APART (EVERY FOURTH JOINT). CONSTRUCTION JOINTS TO BE 1/4" WIDE AND FILLED USING PREMOULDED RESILIENT JOINT FILLER IN ACCORDANCE WITH SECTION 705-07 OF THE NYSDOT STANDARD SPECIFICATIONS.
3. SCORING SHALL HAVE A 1/8" DEPTH AT 5' INTERVALS.
3. ALL SIDEWALKS SHALL HAVE A BROOMED FINISH
4. WELDED WIRE MESH TO BE SUPPLIED IN SHEETS NOT ROLLS IN ACCORDANCE WITH EITHER ASTM A185 OR A497 AND THE NYSDOT STANDARD SPECIFICATIONS.

**2** TYPICAL CONCRETE SIDEWALK SECTION  
SCALE 1/2" = 1'



**2A** EXPANSION JOINT  
NOT TO SCALE



**2B** CONTROL JOINT  
NOT TO SCALE



**DUNN & SGROMO  
ENGINEERS**

5800 HERITAGE LANDING DRIVE  
EAST SYRACUSE, NEW YORK 13057  
T: (315)449-4940 F: (315)449-4941

VILLAGE OF CAZENOVIA  
MADISON CO., NY

**SOUTH VILLAGE SIDEWALK**

**DETAILS**

Village of Cazenovia, NY  
Saturday, May 4, 2019

## Chapter 152. Streets and Sidewalks

### Article III. Street and Sidewalk Construction Standards

#### § 152-15. Sidewalk design and construction standards.

Sidewalks shall be installed in accordance with Details 4 and 5 set forth at the end of this chapter and the following specifications:

- A. Sidewalks shall be constructed of 4,000 psi fiber mesh reinforced concrete to dimensions and locations specified by the Village. The maximum size of course aggregate shall be 1 1/2 inch. Concrete shall have a slump of between 1 1/2 and four inches. The concrete mixtures shall have air content by volume of concrete, based on measurements made immediately after discharge from the mixer of 5% to 7%. Air content shall be determined in accordance with ASTM C 231. Compounds containing calcium chloride shall not be used.
- B. Sidewalks shall be four inches thick and reinforced with fiber mesh at all locations, except in driveways where the depth will be six inches.
- C. Special care must be given to see that fiber mesh is fully incorporated into concrete prior to placement.
- D. Fiber mesh found not to be incorporated at time of placement may cause rejection of the entire concrete load.
- E. Concrete after placement that is found to have pockets of fiber mesh may cause the contractor to remove and replace concrete at the contractor's expense.
- F. Subgrade shall be maintained in a smooth, compacted condition in conformity with required section and established grade until concrete is in place. Subgrades and forms shall be wet down sufficiently in advance of the placing of concrete to insure a firm and moist condition.
- G. Sidewalks shall be grooved at right angles to sidewalks at intervals equal to width of sidewalks, unless otherwise specified, and shall also be constructed in accordance with the following standards:
  - (1) The control joint groove depth will not exceed 25% of the walk thickness.
  - (2) One-half-inch preformed bituminous expansion shall be installed where sidewalks abut against curbing or other concrete construction.
  - (3) Expansion joints shall be installed in a straight run of sidewalks at intervals of not more than 20 feet.
  - (4) Joint material shall extend from a level 1/4 inch below the surface of the sidewalk to the underside of concrete.
  - (5) Village standard sidewalk dimensions are five feet wide with scored five-foot modules.

- H. Sidewalks shall have a brushed surface perpendicular to direction of travel.
- I. Dusting to absorb surface water will not be permitted.
- J. Joints and edges shall be rounded with an approved edging tool.
- K. All concrete must be protected until fully cured. Damaged section(s) must be replaced if vandalism occurs during the curing process.
- L. All new Village streets shall include a pedestrian sidewalk on at least one side of the street. All sidewalks shall comply with the most current version of ADA standards, with a maximum sustained (>30 feet) slope of 5%. No sidewalk ramp slope will exceed 8%, except for non-traveled curb cut wings (maximum 10%). Sidewalk cross slopes will not exceed 2%. Minimum sidewalk width for new sidewalks shall be five feet.

**BID FORM  
VILLAGE OF CAZENOVIA  
SOUTH VILLAGE SIDEWALK PROJECT**

**Bid Submitted By:** \_\_\_\_\_  
**Contractor Name**

**TO: Village of Cazenovia  
 90 Albany Street  
 P.O. Box 955  
 Cazenovia, New York 13035**

Gentlemen:

The undersigned, having carefully examined the bidding instructions, general conditions, bid specifications, this bid form, the non-collusive bidding certificate ("the contract documents"), hereby proposes to furnish all materials and services requested at the price stated, in strict conformance with the contract documents.

The undersigned bidder agrees to submit to all conditions reported, intended or implied, both particularly and generally by the contract documents at the prices herein stated for:

*2020 South Village Sidewalk Project, Village of Cazenovia*

No.	Item	Units	Quantity	Unit Price	Total
1.	5-foot ADA Compliant Concrete Sidewalk in accordance with bid specifications and conditions	Lineal Feet	750 lineal feet.		
<i>Total Bid</i>					
<i>Start Date</i>					
<i>Completion Date</i>					

Deviations from bid specifications, if any (continue on reverse side, if necessary):

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The undersigned bidder also agrees as follows:

1. That this bid constitutes an offer to enter into a contract with the Village of Cazenovia, which offer is irrevocable for a period of thirty (30) days from the date of bid opening.
2. Upon receipt of an executed Notice of Award from the Village of Cazenovia in the form attached hereto, there shall be a binding contract between the undersigned and the Village of Cazenovia.
3. Upon the refusal of a person, when called before a grand jury, head of a state department, temporary state commission or other state agency, the organized crime task force in the department of law, head of a city department, or other city agency, which is empowered to compel the attendance of witnesses and examine them under oath, to testify in an investigation concerning any transaction or contract had with the state, any political subdivision thereof, a public authority or with any public department, agency or official of the state or of any political subdivision thereof or of a public authority, to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant question concerning such transaction or contract,
  - (a) such person, and any firm, partnership or corporation of which he is a member, partner, director or officer shall be disqualified from thereafter selling to or submitting bids or to receiving awards from or entering into any contracts with any municipal corporation or fire district, or any public department, agency or official thereof, for goods, work or services, for a period of five years after such refusal, and
  - (b) any and all contracts made with any municipal corporation or any public department, agency or official thereof on or after the first day of July, nineteen hundred fifty-nine or with any fire district or any agency or official thereof on or after the first day of September, nineteen hundred sixty, by such person, and by any firm, partnership, or corporation of which he is a member, partner, director or officer may be canceled or terminated by the municipal corporation or fire district without incurring any penalty or damages on account of such cancellation or termination, but any monies owing by the municipal corporation or fire district for goods delivered or work done prior to the cancellation or termination shall be paid.
4. The undersigned agrees to supply and install the materials, and perform the services offered on or before the work completion date specified in this bid.

[form continues on following page]

**BID SUBMITTED - DATED** \_\_\_\_\_

(if an Individual, Partnership, or Non-Incorporated Organization)

Name of Bidder \_\_\_\_\_

By \_\_\_\_\_  
Signature

Address of Bidder \_\_\_\_\_

Names and addresses of Owners of the Firm

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(If a Corporation)

List all claims, actions or proceedings at law for damages currently pending against Bidder, or which have been served or filed within the two (2) years preceding the bid date, including name of claimant(s), date and nature of claim, index number and court in which the claim is pending, if applicable:

\_\_\_\_\_  
\_\_\_\_\_

Name of Bidder \_\_\_\_\_

By \_\_\_\_\_  
Signature Title

Incorporated Under the Laws of the State of \_\_\_\_\_

Name of (President) \_\_\_\_\_  
Name Address

Officer (Secretary) \_\_\_\_\_  
Name Address

Officer (Treasurer) \_\_\_\_\_  
Name Address

**CORPORATE SEAL**

**NOTICE OF AWARD  
SOUTH VILLAGE SIDEWALK PROJECT**

TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Village of Cazenovia has considered the bid dated \_\_\_\_\_, 2020 and submitted by you for the South Village Sidewalk Project, as further described in the bid specifications. This Notice of Award constitutes an acceptance of your offer and, creates a binding contract incorporating all the terms and conditions of the contract documents as specified in the bid form.

**You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.**

**DATED: this \_\_\_\_\_ day of \_\_\_\_\_, 2020**

**VILLAGE OF CAZENOVIA**

By: \_\_\_\_\_

**Kurtis P. Wheeler, Mayor**

**ACCEPTANCE OF NOTICE**

**Receipt of the above NOTICE OF AWARD is hereby acknowledged**

by \_\_\_\_\_

this the \_\_\_\_\_ day of \_\_\_\_\_, 2020

By: \_\_\_\_\_

Typed Name: \_\_\_\_\_

Title: \_\_\_\_\_



## NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this Bid, each Bidder and each person signing on behalf of any Bidder certifies, and in the case of a joint Bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of their knowledge and belief:

- (1) The prices in this Bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this Bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other Bidder, or to any competitor; and
- (3) No attempt has been made or will be made by the Bidder to induce any other person, partnership or corporation to submit or not to submit a Bid for the purpose of restricting competition.

A Bid shall not be considered for award nor shall any award be made where statements (1), (2), and (3) above have not been complied with; provided however, that if in any case the Bidder cannot make the foregoing certification, the Bidder shall so state and shall furnish with the Bid a signed statement which sets forth in detail the reasons therefore. Where statements (1), (2), and (3) above have not been complied with, the Bid shall not be considered for award nor shall any award be made unless the head of purchasing unit of the political subdivision, public department, agency or official thereof to which the Bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a Bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of sub-paragraph one.

Date: \_\_\_\_\_, 2020.

\_\_\_\_\_  
(\* Name of Bidder)

at \_\_\_\_\_

\_\_\_\_\_  
(Address of Bidder)

SEAL (If Bid is by a Corporation)  
\_\_\_\_\_

Telephone: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Bidder)

Typed: \_\_\_\_\_

Title: \_\_\_\_\_

\* Insert Bidders name: If a corporation, give the state of incorporation using the phrase "a corporation organized under the laws of the State of", if a partnership, give the name of partners, using also the phrase "co-partners trading and doing business under the firm name and style of", if an individual using a trade name, give individual name, using also the phrase "an individual doing business under the firm name and style of".