

**Village of Cazenovia Planning Board
Meeting Minutes
January 12, 2015**

5 Present: Richard Huftalen, Chair; Adam Walburger; Jennifer Gavilondo; and Diane Webb.

Absent: Anne McDowell.

Others Present: James Stokes, Village Attorney; Chris Kimberly; Ron Terry; and John Terry.

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R. Huftalen called the meeting to order at 7:30 p.m. and introduced the Board.

15 R. Huftalen asked for any changes to the minutes of December 8, 2014. A. Walburger said that line 28-29 should read: His sign is 2-1/2 feet tall by 20 feet wide, which is 50 square feet.

R. Huftalen made the motion to approve the minutes as modified. A. Walburger seconded. The motion carried with 4 in favor, 0 opposed.

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R. Huftalen asked for any changes to the minutes of December 22, 2014. Hearing none, he made the motion to approve the minutes as submitted. D. Webb seconded. The motion carried with 4 in favor, 0 opposed.

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Chris Kimberly, 17 Corwin Street, Architectural Review of Addition.

Mr. Kimberly was present and explained his renovation and addition plans. He presented a photo with some hand sketching on it. He would like to remove the porch and door and replace it with a window and do some landscaping around the front and change the location of the main entrance. He wants to replace the windows in the back with double sliding glass doors. Brick pavers with steps, a retaining wall, and seating area are planned for the backyard. He is planning a 26-foot by 26-foot second story on the back of the house so it can be turned into a 4-bedroom house. It currently has only 3 bedrooms. The layout of the house would be reconfigured.

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D. Webb asked if the front and rear rooflines would match. Mr. Kimberly answered that he is trying to keep it down so it isn't seen as much from the front. Mr. Kimberly noted that the house sets up on a hill and the road is down. The house is about 10 feet above the road.

40 A. Walburger inquired if the addition would be the same width as the house all the way across the back. Mr. Kimberly answered yes, it would be the same width.

J. Gavilondo wondered if there would be any walls without windows. Mr. Kimberly replied that there would be windows on the front and sides and a sliding glass door on the rear.

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Mr. Kimberly brought in a sample of vinyl shakes that he is planning to use. They would be some shade of gray, similar to the house across the street.

50 A. Walburger asked if the windows would be changed and the shutters kept. Mr. Kimberly said the house would get all new construction nail-in double hung vinyl windows, new siding, and new roof. There will be shutters because he would like to keep the older look. The foundation will need to be repaired. The house will have all new wiring, new insulation, and new furnace that will probably be high efficiency with a pipe out the side and no chimney.

55 A. Walburger wondered if there would be a change in the footprint. Mr. Kimberly answered that the footprint will not change and will stay the same.

60 J. Gavilondo inquired when Mr. Kimberly would like to start remodeling. Mr. Kimberly answered as soon as possible.

60 J. Gavilondo voiced her delight that this house is going to be renovated, but is reluctant to give approval with the limited sketches. She would like to have a better understanding of what it is going to look like.

65 R. Huftalen stated that he appreciates J. Gavilondo’s statement. He suggested options to the Board: The Board can suggest modifications. The Board can say it can’t be approved because it lacks enough detail. Or the Board can specify preferred elements. The roof will impact the view from the front. The Board needs something to give a better idea of how it will look post-construction. It is the Board’s job to figure out if it will be reasonably compatible with the neighborhood.

70 A. Walburger said that the Board does not need a full set of drawings and that a box rendering of the geometry of the house would be sufficient. A brief punch list of items would be good such as type and brand of siding, siding color, type and brand of windows, etc., just so the Board has more details and has a better idea of how the house will look.

75 J. Gavilondo stated she would like to see the sizes, types, and locations of the windows, shutters or not, for symmetry purposes.

80 D. Webb inquired about the presence of a driveway and places to park. Mr. Kimberly answered yes, there is a driveway, but he wants to change it so parking is better.

R. Huftalen added elevations from the street to the list of details the Board would like to see.

85 Mr. Kimberly asked if he could proceed with foundation repair. R. Huftalen advised him to talk with Bill Carr about that.

R. Huftalen instructed Mr. Kimberly to have new material submitted by February 2, 2015.

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90 **Ron Terry, 33 Burton Street, New Roof.**

95 Ron Terry and John Terry were present. Mr. J. Terry explained that the current roof is almost flat and it leaks. The roof will have a knee wall on each side 0-12 inches for the rafters to rest on. The knee wall will be a 2x6 structure. He wants to change the white soffit and trim to brown. The roof will be 29 gauge brown steel, a sample of which was presented and submitted. The gable will face the street.

100 A. Walburger inquired about the height of the roof. Mr. J. Terry answered that it will be no more than 8 feet high. It will be 4/12 pitch. The gable siding will be board and batten to match the rest of the siding on the house.

R. Huftalen declared this a State Environmental Quality Review (SEQR) Type II action under 617.5(c)9. There are no other agencies involved and no further SEQR action is required.

105 R. Huftalen made the motion to approve the application as presented. A. Walburger seconded. The motion carried with 4 in favor, 0 opposed.

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110 R. Huftalen made the motion to adjourn the meeting. D. Webb seconded. The motion carried with 4 in favor, 0 opposed.

The meeting was adjourned at 8:15 p.m.

115 Respectfully submitted,

120 Marlene A. Westcott
Recording Secretary